

Stronger Country Communities Fund (SCCF) Introduction

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Introduction

The Stronger Country Communities Fund was established in 2017 by the NSW Government and has since provided \$400 million for more than 1500 local projects that enhance the lives and wellbeing of regional communities.

Round Four of the Stronger Country Communities Fund will see a further \$100 million made available for community projects that increase the liveability of regional NSW communities, including up to \$50 million for projects that enhance female sporting facilities and increase female participation in sport.

Applications for the Stronger Country Communities Fund Round Four close at 11:59am AEST on Friday 25 June 2021 and late submissions will not be accepted.

Eligibility overview

Eligible applicants for Round Four include:

- regional councils and Joint Organisations
- non-government organisations
- community organisations registered as incorporated associations
- Local Aboriginal Land Councils

Projects must be located in one of the 93 regional NSW Local Government Areas, Lord Howe Island or the Unincorporated Far West. Projects in metropolitan Sydney, Newcastle and Wollongong are not eligible.

Project applications must be specific to a Local Government Area and will be prioritised against other projects in that Local Government Area in the assessment process.

Application submission

Please note the important information below regarding your application:

- Your application is not officially submitted for consideration until you click '**Review and Submit**' at the end of the application form. Once submitted, your application cannot be varied.
- **Allow enough time to complete your application**, considering the time to upload files. Applications will not be accepted after **11:59am AEST on Friday 25 June 2021**.
- Ensure you **save** your application regularly to avoid losing any information. This can be done at the bottom of each page.
- Take note of your **application ID** to use when naming any uploaded files e.g. "Project Plan - SCCF4 - [application ID]". Your application ID is the Submission Number sent to you when you started the application - SCCF4 - [application ID].

SCCF 4 - Application Form

Form Preview

- If you are unsure or unclear about anything within the application form, Program Guidelines or deadlines, please contact us on 1300 679 673 from 8.30am to 4.30pm or email scsf.enquiries@regional.nsw.gov.au and quote your application ID.

Commencing your application

Before you start you will need to have: *

- 1. Read the Program Guidelines and Frequently Asked Questions on the website
- 2. Confirmed your organisation and project are eligible according to the Program Guidelines
- 3. A written description of your project, detailed scope and its benefits
- 4. Evidence of community consultation to upload
- 5. Filled out the Project Plan template to upload
- 6. Filled out the Project Budget template to upload
- 7. Prepared quotes and/or detailed estimates to upload

At least 7 choices must be selected.

Please ensure that all of these items are checked before proceeding

If relevant, you will also need to have:

- 8. A copy of landowner's consent to upload
- 9. A copy of development approval to upload
- 10. A copy of your organisation's Public Liability Insurance for \$20 million to upload
- 11. A letter of support from the relevant NSW state sporting organisation to upload (required for sports applications requesting over \$1 million)
- 12. A copy of Council's consent to apply on their behalf for Joint Organisation of Councils applications to upload (for Joint Organisations of Councils applications)
- 13. Evidence of co-contribution (minimum 25 percent co-contribution required for applications requesting over \$1 million in funding)

Applicant Details

* indicates a required field

Eligible applicants

To be eligible for funding your organisation must either be:

- **one of the 93 regional NSW councils, regional Joint Organisations, the Lord Howe Island Board or the Unincorporated Far West Group**
- **an incorporated, not-for-profit organisation or other organisation that has a public purpose and carries out activities in NSW, including Local Aboriginal Land Councils.**

Applicants must be an incorporated entity and hold an Australian Business Number (ABN), Australian Company Number (ACN) or be registered with NSW Fair Trading under the Associations Incorporation Act 2009 or another Act.

Applicants must have or be able and willing to purchase at least \$20 million public liability insurance.

Ineligible applicants are:

- individuals or groups of individuals

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- unincorporated organisations
- for-profit commercial organisations
- trusts
- State Government agencies.

Further information about eligibility is available in the Program Guidelines at nsw.gov.au/sccf. If you are still unsure of whether your organisation is eligible, please contact us on 1300 679 673 from 8.30am to 4.30pm or email sccf.enquiries@regional.nsw.gov.au

1. Please select your organisation *

- NSW Regional Council, Lord Howe Island Board or Unincorporated Far West Group
- Joint Organisation
- Incorporated non-government or community organisation
- Local Aboriginal Land Council
- Section 355 Committee of Council

2. Are you submitting this application as a joint application with another entity? *

- Yes
- No

Organisation details

3. Organisation name *

Organisation Name

4. Organisation street address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

5. Organisation postal address *

Address

If entering a PO Box address, please select "Can't find your address?" and enter your details in the text fields which appear.

6. Organisation phone number *

Must be an Australian phone number.
Please include area code for landlines.

7. Organisation email *

Must be an email address.

8. Please select which LGA your organisation is located in *

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Organisation must be located in one of the 93 regional NSW Local Government Areas, Lord Howe Island or the Unincorporated Far West.

9. Please select the NSW Electorate your organisation is located in *

To check the State Electorate for a project location use <https://roll.elections.nsw.gov.au/areafinder/>

10. Please provide a brief description of your organisation including the type of work or services provided *

Word count:

Must be no more than 100 words.

11. Please identify type of organisation *

- | | | |
|---|--|--|
| <input type="checkbox"/> Council | <input type="checkbox"/> Environmental | <input type="checkbox"/> Social |
| <input type="checkbox"/> Aboriginal | <input type="checkbox"/> Health | <input type="checkbox"/> Sporting |
| <input type="checkbox"/> Arts, Craft and Cultural | <input type="checkbox"/> Multicultural | <input type="checkbox"/> Youth |
| <input type="checkbox"/> Community Centre | <input type="checkbox"/> Refugee | <input type="checkbox"/> Other: <input type="text"/> |
| <input type="checkbox"/> Disability | <input type="checkbox"/> Religious | |

At least 1 choice must be selected.

Australian Business Number (ABN) check

12. Does your organisation have an ABN? *

- Yes No

Australian Business Number details

12a. Please enter your organisation's ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	

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Main business location

Must be an ABN.

12b. Please enter your ACN, AIN, NSW Fair Trading Incorporation Number or Indigenous Corporation Number (if applicable)

If unsure search Fair Trading Incorporated Associations Register - <http://associationspr.fairtrading.nsw.gov.au/default.aspx>

12c. What is the name and ABN (if applicable) of the organisation with whom you are submitting this joint application? *

If your project is successful and one of the applicants is an eligible council, the council will be required to enter into the project funding deed.

12d. Please enter the organisation's ABN (if applicable)

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register

ABN

Entity name

ABN status

Entity type

Goods & Services Tax (GST)

DGR Endorsed

ATO Charity Type

[More information](#)

ACNC Registration

Tax Concessions

Main business location

Must be an ABN.

13. Please select the legal status of your organisation *

- Council
- Local Aboriginal Land Council registered under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth)
- Incorporated non-government
- Not-for-profit
- Registered Association under an Act of Parliament
- Registered Co-operative under an Act of Parliament

Select most relevant option. If 'Other' please specify in the box

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13a. Please advise what Act of Parliament your organisation falls under *

Project contact person

Please provide the name of the contact person from the organisation who will be the contact point throughout this project.

14. Applicant project contact *

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

15. Applicant project contact position *

16. Applicant project contact primary phone number *

Must be an Australian phone number.
Please include area code for landlines.

17. Applicant project contact alternative phone number

Must be an Australian phone number.
Please include area code for landlines.

18. Applicant project contact email *

Must be an email address.

Project Details

* indicates a required field

19. Project title *

Must be no more than 15 words.
will be used in correspondence, ensure it accurately describes your project. Example: Upgrade of Oval and Lighting at Smith Park.

20. Short project description *

Word count:

Must be no more than 100 words.
Please provide a short description for publication purposes.

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21. Project scope - please list in dot point formation itemised works that will be delivered with SCCF4 funding for this project *

Must be no more than 200 words.

Outline the exact scope of works that will be delivered with the grant funding using dot points. Include what you will do and how you will do it.

22. If submitting more than one application, please indicate the priority ranking for this project

Project Location

* indicates a required field

Project applications must be specific to a Local Government Area and will be prioritised against other projects in that Local Government Area in the assessment process.

23. Is your project located in the same LGA as your organisation? *

Yes No

23a. Which LGA is your project located in? *

Projects must be located in one of the 93 regional NSW Local Government Areas, Lord Howe Island or the Unincorporated Far West.

24. Is your project located in the same NSW Electorate as your organisation? *

Yes No

To check the State Electorate for an organisation or project location use <https://roll.elections.nsw.gov.au/areafinder/>

24a. Which NSW Electorate is your project located in? *

To check the State Electorate for a project location use <https://roll.elections.nsw.gov.au/areafinder/>

25. Please confirm your project located in only one LGA. Projects located in more than one LGA are ineligible *

This project is located in one LGA only

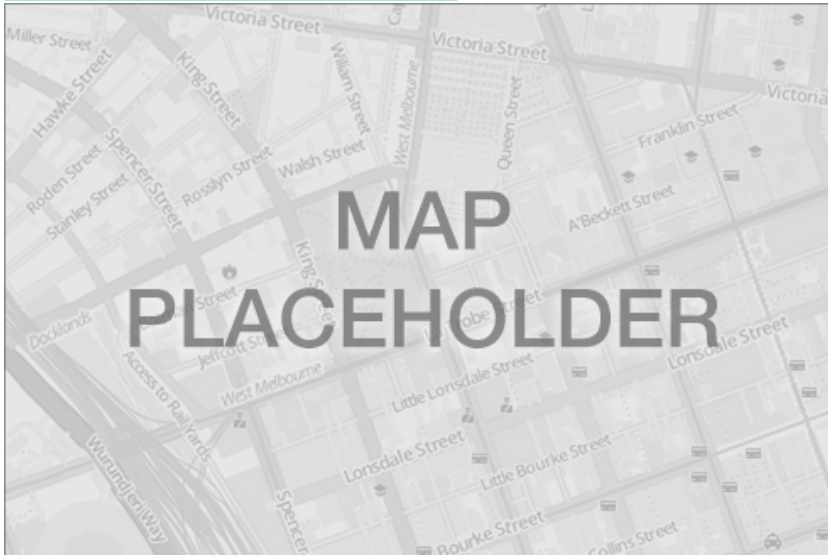
If you wish to apply for a project across more than one LGA, you must split your project into multiple projects and submit a new application for each LGA. Each application will be assessed independently.

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26. Please enter main project location *

Address



State must be NSW. This is the address where the project will take place. If your project involves multiple locations, select the main location here and list further locations at Q28 below.

27. Please enter the geocoordinates for your project location from above *

28. Please enter additional project locations, including geocoordinates if known (optional)

If your project involves multiple locations, please list them here using the format: location name, street address, town/suburb, NSW, postcode

Project location information

29. Who owns the land where your project will be delivered? *

- Local council
- NSW Government
- Commonwealth Government
- Community group
- Applicant
- Private land

Projects can be located on private land but must not be solely for private benefit.

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29a. Please explain how the facility will be open to the community *

Landowner's consent

30. Do you require property or landowner's consent to deliver your project? *

Yes No

E.g. If you are building a physical structure or holding an event you will need written landowner's consent that agrees to the use of the location for the project (e.g. by email or letter).

Landowner's consent form

30a. Please attach your property or landowner's consent *

Attach a file:

Please name your file e.g. Landowner consent - SCCF4-xxxx. You may use the template available at nsw.gov.au/sccf

Development approval

We encourage you to apply for development approval from the local council as soon as possible. If your project is successful, approvals can take several months depending on the project's complexity. This will prevent any unnecessary delays to the delivery of your project to your community.

31. Does your project require development approval? *

Yes No

31a. If yes, has this approval been granted? *

Yes No

31b. If available, please upload a copy of your development approval

Attach a file:

You can provide a copy of your development approval now or at a later date. Please name your file: e.g. Development Approval - SCCF4-xxxx.

31c. Has your project been discussed with your local council? *

Yes No

Project Category

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* indicates a required field

There are two types of project categories for eligible projects under the Stronger Country Communities Program: general community amenity projects and female sporting related projects.

General community amenity projects must be for:

- construction of new or upgrades to existing local community or sporting infrastructure;
- capital works related to street beautification and other public places that promote the health and wellbeing of the community;
- delivering programs that benefit the local community and provide public benefit;
- infrastructure to assist the delivery of general community programs;
- infrastructure or community projects or programs which improve and promote accessibility and inclusion.

Female sporting related projects must be for:

- development of new or upgrade of existing infrastructure to encourage female participation in sport; or
- delivering programs to support female participation in sport.

Female sporting related projects must be aligned to one of the focus areas. The four focus areas are encouraging engagement, fostering a sense of safety, improving accessibility and boosting capability. For more information and examples, please see Program Guidelines on the [SCCF webpage](#).

Examples of each category are available on pages 8 and 9 of the Program Guidelines on the [SCCF webpage](#).

32. Which main category best represents your project? *

- General community amenity project
- Female sporting related project

While projects may fit within both categories, applicants only need to select the category that best represents their project idea.

Female sporting related projects

32a. Please select the most relevant project type for your female sporting related project *

- Building new or upgrading existing local infrastructure for female sporting related projects
- Delivering female sporting related programs

Community amenity projects

32b. Please select the most relevant project type *

- construction of new, or upgrades to existing, local community infrastructure
- construction of new, or upgrades to existing, local sporting infrastructure
- capital works related to street beautification and other public places that promote the health, happiness and wellbeing of the community
- delivering programs that benefit the local community
- infrastructure to assist the delivery of general community programs.
- delivering programs that benefit the local community and provide public benefit

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- infrastructure or community projects or programs which improve and promote accessibility and inclusion

Project Activity

While this project may fit within multiple activity categories, applicants only need to select the category that best represents their project activity.

Community Environment General Infrastructure Recreation Sport Youth

Art & culture LED lighting Carpark Exercise area Golf course Youth Program

Education Solar panel Footpath/ Cycleway Gardens Equine Youth Event

Gallery Water Conservation Marine Mountain bike trail Motor sport

Historic landmark Public amenities Park Showground

Housing Street Beautification Playground Sporting venue

Library Bridges Recreation area Surf life saving

Museum Skate park Swimming pool

Services Tourism Tennis club

Theatre Walking trail

Town hall Waterfront

Community centre

32c. Which of these categories best represents your project? *

- | | | |
|--|----------------------------------|-----------------------------|
| <input type="radio"/> Community | <input type="radio"/> Recreation | <input type="radio"/> Youth |
| <input type="radio"/> Environment | <input type="radio"/> Sport | <input type="radio"/> Other |
| <input type="radio"/> General Infrastructure | | |

Community *

- | | | |
|---|--------------------------------|--|
| <input type="radio"/> Art & culture | <input type="radio"/> Housing | <input type="radio"/> Theatre |
| <input type="radio"/> Education | <input type="radio"/> Library | <input type="radio"/> Town hall |
| <input type="radio"/> Gallery | <input type="radio"/> Museum | <input type="radio"/> Community centre |
| <input type="radio"/> Historic Landmark | <input type="radio"/> Services | |

Environment *

- | | | |
|------------------------------------|-----------------------------------|--|
| <input type="radio"/> LED lighting | <input type="radio"/> Solar panel | <input type="radio"/> Water conservation |
|------------------------------------|-----------------------------------|--|

General Infrastructure *

- | | | |
|-------------------------------|---|---|
| <input type="radio"/> Carpark | <input type="radio"/> Public Amenities | <input type="radio"/> Footpath/Cycleway |
| <input type="radio"/> Marine | <input type="radio"/> Street Beautification | |

Recreation *

- | | | |
|---|---------------------------------------|-------------------------------------|
| <input type="radio"/> Exercise area | <input type="radio"/> Playground | <input type="radio"/> Tourism |
| <input type="radio"/> Gardens | <input type="radio"/> Recreation area | <input type="radio"/> Walking trail |
| <input type="radio"/> Mountain bike trail | <input type="radio"/> Skate park | <input type="radio"/> Waterfront |

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Park

Sport *

- Golf course
- Equine
- Motor sport

- Showground
- Sporting venue
- Surf life saving

- Swimming pool
- Tennis club

Which sport is your project focused on? Select all that apply. *

- Netball
- Cricket
- Rugby

- Tennis
- Basketball
- Soccer

- Motor sports
- Swimming
- Other:

Golf

At least 1 choice must be selected.

Youth *

- Youth Program
- Youth Event

Other - Please enter sub-category for your project *

Project Benefits

* indicates a required field

33. Please outline how your project will deliver a clear public benefit *

Word count:

Must be no more than 200 words.

General community projects

34. Outline how the project will help boost the liveability of the local community and evidence of how the project will meet a community need *

Word count:

Must be no more than 200 words.

You should make this as descriptive and detailed as possible

35. Outline who and how many people in the community will benefit from this project *

Word count:

Must be no more than 200 words.

Name the group or groups of people or the sectors of the community who will benefit from this project. You should make this as descriptive and detailed as possible.

Female sporting related projects

36. Explain how the project will remove barriers to female participation in sport within the local community *

Word count:

Must be no more than 200 words.

You should make this as descriptive and detailed as possible. Information about areas of focus can be found in the Program Guidelines at nsw.gov.au/strongercountrycommunities.

37. Explain who and how many people in the community will benefit from this project *

Word count:

Must be no more than 200 words.

Project Plan

* indicates a required field

A project will be considered viable if it

- has a realistic budget based on substantiated quotes or assumptions
- is cost-effective and represents value for money
- can start within six months and finish within two years
- can be delivered within the program deadline
- demonstrates access to the necessary expertise and support to deliver the project
- does not require ongoing funding from the NSW Government
- demonstrates how it will be operated and/or maintained when the project is completed (where applicable).

Applicants must complete the provided SCCF project plan template available on the [SCCF webpage](#) to be deemed eligible.

The project plan must include key project activities, tasks, start/end dates and outputs.

38. Expected project start date *

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Must be a date and between 1/10/2021 and 1/4/2022.

Projects must not be retrospective and must commence within six months of funding announcement.

39. Expected project end date *

Must be a date and between 1/10/2021 and 1/10/2023.

Projects must be completed within two years of funding announcement.

40. Upload your completed project plan using the Departmental template *

Attach a file:

A minimum of 1 file must be attached.

Please name your file: e.g. Project Plan - SCCF4-xxxx.

41. Does your project require ongoing operations and/or maintenance? *

Yes

No

41a. Explain how the project will be operated and/or maintained upon completion *

Word count:

Must be no more than 100 words.

Capacity to deliver

42. Please demonstrate your organisation's capacity to deliver this project. You should refer to other similar projects that your organisation has successfully delivered *

Word count:

Must be no more than 200 words.

Conflict of interest

43. Does your organisation or any key personnel involved in delivering this project have any conflict of interests with the project or any potential third parties or contractors? *

Yes

No

43a. Please outline these conflicts *

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Must be between 10 and 200 words.

Risk management plan

Projects will not be funded if they represent a significant risk to the community and or reputational risk to the NSW Government. If the project is a physical risk to the community (e.g. people could get hurt) then you are expected to have a risk management plan which outlines what steps are needed to mitigate these risks.

44. Please provide advice on any risks you may anticipate in the process of delivering this project, and how you will work to control them

Risk description	What will you do to help reduce the risk?

Project Budget

* indicates a required field

Using the Departmental budget template

Applicants must use the provided SCCF Budget Template available on the [SCCF webpage](#) for their application to be deemed eligible. The template must be populated with your key project items/tasks and costs.

What are eligible project costs?

Project costs may include those associated with:

- Building local infrastructure
- Delivering programs
- Hosting an event.

Administration, contingency and project management costs

- Budgets can include up to 20 percent of the total project cost for combined contingency, project management and administration costs.
- Should your project be successful and the contingency costs included in your budget not used, this amount will be deducted from the final grant payment.
- Community organisations may also include the cost of public liability insurance as part of their administration costs.
- Ensure you factor in admin and project management costs associated with measuring outcomes for the community eg. measuring baseline and changes in attendance numbers, usage or hours of use.
- Ensure all costs associated with administration, contingency, project management, measuring outcomes and public liability insurance are listed as line items in your project budget.

Information about eligible and ineligible costs can be found on pages 8 and 10 respectively in the Program Guidelines on the [SCCF webpage](#).

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Things to consider when requesting your funding

- **Councils:** GST is not payable on grants due to payments being between government related entities. Please exclude GST when applying for your funding in your project budget.
- **Organisations registered for GST:** When applying for funding please exclude GST from the amount of funding requested in your project budget. GST will be paid to your organisation if successful, for each instalment.
- **Organisations not registered for GST:** When requesting funding for your project, please include GST in the costs for your project budget. Please ensure that quotes you receive are inclusive of GST that will be charged by trades to deliver the works.

Budget

45. What is your total project budget? *

\$

Must be a whole dollar amount and at least \$50,000. Things to consider when requesting your funding. GST exclusive where applicable. Please type the total amount from your budget here.

46. Attach your completed project budget using the Departmental template *

Attach a file:

A maximum of 1 file may be attached.

Please name your file: e.g. Project Budget - SCCF4-xxxx.

Cost evidence

Provide at least one quote (from a tradesperson or qualified contractor) or detailed estimate that addresses all key items in your budget. If any plans/ designs or quantity surveyor estimates are available for your project, please also provide these.

47. Upload quotes, detailed estimates, designs or plans *

Attach a file:

A minimum of 1 file must be attached.

Please name your file: e.g. Quote 1 - SCCF4-xxxx.

Project Funding

* indicates a required field

Project funding

Individual project applications must seek a minimum of \$50,000. Applications seeking between \$50,000 and \$1 million can apply for the entire project cost as a grant.

48. Total amount of SCCF funding requested *

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\$

Must be a whole dollar amount and at least \$50,000. GST exclusive where applicable.

Co-contribution

Projects requiring grant funding of more than \$1 million will only be considered where the applicant co-contributes a minimum of 25 percent of the total grant amount. The financial co-contribution may be from the applicant or other funding sources, but must be confirmed.

49. Co-contribution amount *

\$

Enter 0 if not co-contributing to this project. GST exclusive where applicable.

49a. Please attach evidence of co-contribution (if applicable)

Attach a file:

Please name your file: e.g. Co-contribution - SCCF4-xxxx.

Other source(s) of income

50. Are there any other sources of income for the project? *

Yes

No

Click on **Add More** to add another income source

Income Source	Amount
Name of the income source.	Must be a whole dollar amount. GST exclusive where applicable.
	\$

Other Income Sources Total

\$

This number/amount is calculated.

50a. Please attach evidence of other source(s) of income *

Attach a file:

A minimum of 1 file must be attached.

Project funding summary

Please ensure that the **Total Project Cost** and **Total Funding** are equal.

If amounts are not equal, refer to your responses in the associated questions and amend accordingly.

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51. Total Project Cost = Total Project Budget Amount (Q45)

\$

This number/amount is calculated.
Total budgeted cost (dollars) of this project

52. Total Funding = Total Amount of SCCF Funding Requested (Q48) + Co-Contribution (Q49) + Other Income Sources Total (Q50)

\$

This number/amount is calculated.
Total funding sources for this project

53. Validation check: Total Funding (Q48) - Total Project Cost (Q45)

\$

This number/amount is calculated.
This must be zero. Please check your responses above and amend accordingly.

Supporting Documentation

* indicates a required field

Evidence of community support

Applicants are required to provide evidence of community consultation that demonstrates strong community support on the project you submit.

54. How did you consult with the community for this project? *

Word count:

Must be no more than 200 words.

55. Please select the evidence gathered from community consultation *

- Information in the council's community strategic plan or other plans or processes that show how community support for projects has been captured
- Recent consultation carried out as part of a planning process
- Council meetings or council events
- Community consultation committees or surveys
- Social media interactions
- Feedback via mail-outs, web forms, and or an applicant's complaints process
- Workshops or local activities
- Letters of support from local MPs or community members.
- Other:

At least 1 choice must be selected.
Please select all that apply.

56. Please attach evidence of community support *

Attach a file:

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A minimum of 1 file must be attached.
Please name your files: e.g. Community Support - SCCF4-xxxx

Local sporting project

Sports-related projects seeking over \$1 million in grant funding require a letter of support from the relevant NSW state sporting organisation.

56a. Upload the letter of support from the relevant NSW state sporting organisation *

Attach a file:

A minimum of 1 file must be attached.
This is a requirement for applicants seeking over \$1 million for sporting projects. Please name your file: e.g. Sport Letter of Support - SCCF4-xxxx

Evidence of council support

57. Please upload your letter of support from all relevant council(s) for Joint Organisation applications *

Attach a file:

A minimum of 1 file must be attached.
This is a requirement for applications from Joint Organisations. Please name your file: e.g. Council Supporting Letter - SCCF4-xxxx

Evidence of council support

58. Please upload evidence of your council's endorsement *

Attach a file:

A minimum of 1 file must be attached.
Section 355 Committees of Council require endorsement from their council (which must be an eligible council). If your project is successful, your council will be required to enter into the project funding deed.

Public liability insurance - community groups

59. Does your organisation have public liability insurance for at least \$20 million? *

Yes No

Evidence of public liability insurance

59a. Please provide proof of public liability insurance for at least \$20 million *

Attach a file:

A minimum of 1 file must be attached.

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Please note: if your project is successful, it is a requirement for your organisation to have least \$20 million public liability insurance before entering into the funding deed.

Female Sporting Programs Outcome

* indicates a required field

Projects to encourage female participation in sport must be aligned to one of the four focus areas

These areas of focus include:

- **Encouraging engagement:** Removing barriers to female participation in sport through the delivery of new or enhanced sporting infrastructure and programs.
- **Fostering a sense of safety:** Improving safety at sporting facilities by ensuring that female change rooms, amenities and recreational programs are appropriately designed.
- **Improving accessibility:** Upgrading sporting facilities to ensure accessibility and inclusion as well as equitable access for female participants
- **Boosting capability:** Development of programs and facilities which encourage regular female participation in sport and fosters inclusive environments

60. Please select the area of focus of your project *

- Encouraging engagement
- Fostering a sense of safety
- Improving accessibility
- Boosting capability

At least 1 choice must be selected.

Select multiple if relevant to your project.

61. How is your project aligned to your selected area(s) of focus? *

Word count:

Must be no more than 200 words.

Outcome of encouraging engagement

By selecting your project outcome to be aligned to **encouraging engagement**, the outcome you intend to reach is:

- Increased female participation in sport through access to enhanced infrastructure and programs

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- Number and type of sporting related activities accessed.
- Number of women who are satisfied with project as a facility or program.

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- Number of women of different sizes, abilities and ages who are satisfied with the facility or program.
- New or expanded services/activities made available to women.
- Number of women using a sportsground before and after the project.

The potential methods to evaluate if your project is meeting the outcome:

- Attendance lists.
- Head counts by facilitator.
- Feedback surveys (before and after).
- Informal feedback groups ("check out" as part of a workshop).

Measurements are to be conducted annually.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes *

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

Outcome of fostering a sense of safety

By selecting your project outcome to be aligned to **fostering a sense of safety**, the outcome you intend to reach is:

- Increased female participation in sport through enhanced infrastructure and programs that are female friendly
-

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- Number of women who are satisfied with project as a facility or program.
- Number of women of different sizes, abilities and ages who are satisfied with the facility or program.
- Number of women using a sportsground before and after the project.

The potential methods to evaluate if your project is meeting the outcome:

- Attendance lists.
- Head counts by facilitator.
- Feedback surveys (before and after).
- Informal feedback groups ("check out" as part of a workshop).

Measurements are to be conducted annually.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

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Outcome of improving accessibility

By selecting your project outcome to be aligned to **improving accessibility**, the outcome you intend to reach is:

- Females have increased access to participate in sport.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- Number and type of sporting related activities accessed.
- Number of women of different sizes, abilities and ages who are satisfied with the facility or program.
- New or expanded services/activities made available to women.

The potential methods to evaluate if your project is meeting the outcome:

- Attendance lists.
- Head counts by facilitator.
- Feedback surveys (before and after).
- Informal feedback groups ("check out" as part of a workshop).

Measurements are to be conducted annually.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

Outcome of boosting capability

By selecting your project outcome to be aligned to **boosting capability**, the outcome you intend to reach is:

- Increased female capability in sport-related activity as a result of increased participation in sport and opportunities for gaining sports-related expertise

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- Number and type of sporting related activities and programs accessed.
- New or expanded services/activities made available to women.

The potential methods to evaluate if your project is meeting the outcome:

- Attendance lists.
- Head counts by facilitator.
- Feedback surveys (before and after).
- Informal feedback groups ("check out" as part of a workshop).

Measurements are to be conducted annually.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

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Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

62. Outline the proposed measures you will use to report on the project outcomes

*

Word count:

Must be no more than 200 words.

General Community Infrastructure, Community Programs and Events Outcome

* indicates a required field

Outcome of your project

The project clearly demonstrates that anticipated community benefits from the project will directly contribute to the objectives of the fund.

63. Please select the outcome of your project *

- New community/sporting infrastructure
- Upgrade (improvements to an existing structure or site)
- Community program(s) or events
- Event(s)

At least 1 choice must be selected.

64. How does your project align to the fund objective: to boost the liveability of communities in regional areas by providing new or upgraded social and sporting infrastructure or community programs that have strong local support?

Word count:

Must be between 10 and 300 words.

By selecting your project outcome to be aligned to **new community/sporting infrastructure**, the outcome you intend to reach is:

- community members have access to new community/sporting infrastructure

Below are proposed measures and potential methods for your organisation to report on the project outcome:

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- number of people accessing the site
- number of events held.

The potential methods to evaluate if your project is meeting the outcome:

- head count
- sign in/registration sheets
- log books/events book
- access surveys with sample group (numbers to be confirmed).

Measurement can be done at the completion of the project.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes *

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

By selecting your project outcome to be aligned to **upgrade (improvements to an existing structure or site)**, the outcome you intend to reach is:

- increased community member access to an existing structure or site
- community members report increased satisfaction with the existing structure or site.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number of people accessing the structure or site before and after upgrade
- how satisfied are users with the upgraded structure or facilities
- reduction in costs in operating the site (i.e. water, electricity and gas)
- community feedback before and after upgrade.

The potential methods to evaluate if your project is meeting the outcome:

- head count
- sign in/registration sheets
- log book/events book
- satisfaction surveys with sample group
- indirect measures e.g. increased use of toilet paper at parks/amenities blocks, sales at canteens, club houses, etc.

The measurement can be done at end of project.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes *

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

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By selecting your project outcome to be aligned to **community program(s)**, the outcome you intend to reach is:

- community members increase their community engagement in at least one of the following elements:
 - building relationships/networks with other community members and groups for the benefit of the local community
 - attaining a new skill or knowledge.

Below are proposed measures and potential methods for your organisation to report on the project outcome:

- number of people who participated in the program
- portion of the targeted population participating in the program
- how satisfied users are with the program

The potential methods to evaluate if your project is meeting the outcome:

- head count
- sign in/registration sheets
- surveys with sample group.

The frequency of measurement - annually.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes *

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

By selecting your project outcome to be aligned to **event(s)**, the outcome you intend to reach is:

- community members increase their social interaction.

The potential method to evaluate if your project is meeting the outcome:

- randomised survey undertaken at the event.

The measurement can be done at the event.

Further information can be found in the Project Outcome Reporting Guidance Note available on the [SCCF webpage](#).

Please check the box to indicate that you have read and agreed to the proposed measures for project outcomes *

- I have read and accept the proposed measures to report on the project outcomes
- I have a different set of proposed measures to report on the project outcomes

65. Outline the proposed measures you will use to report on the project outcomes *

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Word count:
Must be no more than 200 words.

Project Outcomes

* indicates a required field

Your project outcomes

66. Based on the outcome(s) selected, please state how your organisation will measure the impact of the project, and within what timeframes? *

Word count:
Must be no more than 200 words.
Describe how you will measure the outcomes demonstrating benefits realised.

67. How much of the total project amount do you expect to spend in regional NSW to deliver this project? *

\$
Must be a dollar amount.

68. Percentage of funding proposed to be spent in regional NSW *

This number/amount is calculated.

69. Will the regional spending occur in the same LGA as the project location? *

Yes No

69a. What LGA(s) will the regional spending occur in? *

70. How many full-time equivalent (FTE) jobs will be created or retained in the delivery of this project? *

Must be a number.
If no jobs will be directly created or if the question is not applicable for your project, please write "0".
All job figures should be converted to FTE, i.e. 7 hours a day, 5 days a week.

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71. Anticipated number of FTE Aboriginal targeted jobs that will be created? *

Must be a number.

If no jobs will be directly created or if the question is not applicable for your project, please write "0". All job figures should be converted to FTE, i.e. 7 hours a day, 5 days a week.

72. Anticipated number of FTE targeted youth identified jobs that will be created? *

Must be a number.

Jobs for people under 24 years of age. If no jobs will be directly created or if the question is not applicable for your project, please write "0". All job figures should be converted to FTE, i.e. 7 hours a day, 5 days a week.

Access and inclusion outcome

Applicants must demonstrate consideration of accessibility and inclusion measures. Projects which demonstrate the provision of fit-for-purpose, accessible and safe facilities, and participation opportunities with the aim of increasing access and inclusion are encouraged.

73. How will this project provide equitable access for all users, patrons or and/or guests? *

Word count:

Must be between 20 and 200 words.

74. Does this project meet standard requirements under your council's Disability Inclusion Action Plan (DIAP)? *

Yes

No

74a. Please provide explicit details on how the project is aligned with your council's DIAP. *

Word count:

Must be between 20 and 200 words.

74b. Please explain why accessibility and inclusion measures do not apply to your project, or why your project does not meet the outcomes under your council's DIAP?

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Word count:

Must be between 20 and 200 words.

Declaration

* indicates a required field

I declare this application meets the following SCCF eligibility criteria:

- Project application has been prepared by and is being submitted by an eligible applicant as outlined in the SCCF Round Four Guidelines.
- Project is located in a single Local Government Area.
- Project can commence within six months and be completed within two years of the funding announcement.
- Project is not for any works that have already been approved and allocated funding in council's forward capital works program.
- Detailed project plan in the provided template has been attached.
- Detailed project budget in the provided template has been attached.
- Contingency, project management and administration costs will not exceed more than 20 percent of the total project funds being sought from SCCF.
- Minimum financial co-contribution of 25 percent has been included if requesting over \$1 million of SCCF funding.
- Project can be operated and maintained beyond the funding period (if applicable).
- Project is not for private benefit
- Applicant will notify DRNSW if grant funding is secured from another source.

75. Eligibility Declaration *

Yes, this application meets the SCCF Round Four eligibility criteria outlined above

At least 1 choice must be selected.

Disclaimer

The Applicant acknowledges and agrees that:

(i) submission of this application does not guarantee funding will be granted for any project, and the Department of Regional NSW (the Department) expressly reserves its right to accept or reject this application at its discretion;

(ii) it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected;

(iii) prior to the parties entering into a funding deed, the Department (as executor of the deed) may withdraw funding for any reason (or for no reason) and in any circumstances, and may revise the dates on which the funding (or any part of it) is to be provided in its sole discretion; and

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(iv) it has read the *Stronger Country Communities Fund Round Four Guidelines* and has fully informed itself of the relevant SCCF program requirements.

Use of Information

The Applicant acknowledges and agrees that: (i) if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;

(ii) the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the *Government Information (Public Access) Act 2009* (NSW) (**GIPA Act**); and

(iii) in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy Policy

The Applicant acknowledges and agrees that:

(i) the Department is required to comply with the *Privacy and Personal Information Protection Act 1998* (NSW) (the **Privacy Act**) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the SCCF program will be handled in accordance with the Privacy Act and its privacy policy (**available at: <https://www.regional.nsw.gov.au/privacy/>**);

(ii) the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act; and

(iii) it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Declaration and Authorisation

The Applicant represents and warrants that this application has been authorised by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc.).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you:

(i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and

(ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

76. By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;

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- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I understand that any false declaration may render this application ineligible/invalid, and that making a false or misleading statement with the intention of obtaining a financial advantage is an offence under the Crimes Act 1900 (NSW);
- The applicant holds all relevant insurances, such as public liability insurance or other insurance depending on the project;
- The project does not have committed funds in Capital Works Budget or from any other funding sources for the same project elements; and
- All relevant conflicts of interest have been declared.

Organisation Name *

Name of person within the organisation submitting this form *

Title First Name Last Name

Position of person within the organisation submitting this form *

NOTE

Please ensure you click **Submit Application** when you are ready to submit. Applications must be submitted prior to the round closing date at **11:59am Friday, 25 June 2021** to be eligible for consideration.

You will receive an email confirmation upon successfully submitting your application. If you have not received a confirmation email, please check your junk or spam folders. If you still cannot find a confirmation email, please contact us on 1300 679 673 from 8.30am to 4.30pm, Monday to Friday, or email sccf.enquiries@regional.nsw.gov.au.

Once you have submitted your application you cannot make any changes.